

Freshman Outreach Service Projects

Coordinator Verification Form

You should complete this form, have it signed by the Agency Representative on the day of the service project. Then submit it to your SVO Outreach Team Leader.

Please Print

Resident Hall Service Coordinator Name:

Email Address:

Phone Number:

Building and Floor:

Project Name:

Address or Location of Service Project:

Date of Service Project:

Starting Time:

Ending Time:

SVO Team Leader:

Team Leader Email Address:

Transportation:

Comments:

Agency Representative Signature

Date of Service

Agency Representative Name Printed

Phone Number

SVO Team Leader

Date

FOSP Coordinator Verification Form

Freshman Outreach Service Projects

Participant Report Form

You should complete this form, have it signed by the student participant on the day of the service project. Then submit it to your SVO Outreach Team Leader.

	<u>PRINTED STUDENT PARTICIPANT NAME</u> Sign-up for service project	<u>EMAIL</u>	<u>STUDENT SIGNATURE</u> Sign-in day of service project.	<u>DATE</u>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

ALTERNATE LIST

	<u>Printed Name</u>	<u>Email address</u>	<u>Phone number</u>
1			
2			
3			